



BHARATIYA CULTURAL CENTER

2008-2009 REGISTRATION FORM FOR VOCAL AND VIOLIN LESSONS

(Classes to commence in June 2008, www.shruthilayamacademy.org)

STUDENT INFORMATION: Continuing student New student

Experience level: Beginner Inter Advanced

Student Name _____ DOB ____/____/____ Male

School (if minor) _____ Grade _____ Female

FAMILY INFORMATION: (Parent or Guardian if student is under 18.)

Father: Mr. Dr.

Mother: Mrs. Ms. Dr.

Address _____ City _____ State _____ Zip _____

Email _____ Home Phone _____ Work Phone _____ Cell Phone _____

Preferred method of contact: Email Home phone Work Phone Cell Phone

STUDENT'S LESSON /CLASS INFORMATION: *Please select the program of instruction you intend to take and indicate student's availability for lessons..*

CLASSES	Sunday
VOCAL	1.30pm, 2.15pm
VIOLIN	1.30pm, 2.15pm

PAYMENT CALCULATIONS:

DURATION OF CLASSES	PAYMENT/CLASS For Members	PAYMENT/CLASS For Non Members
45 MINUTE/WEEKLY: VOCAL	\$15/CLASS FOR BEGINNERS \$20/CLASS FOR INTER LEVELS \$25/CLASS FOR ADVANCED LEVELS	\$20/CLASS FOR BEGINNERS \$25/CLASS FOR INTER LEVELS \$30/CLASS FOR ADVANCED LEVELS
45 MINUTE WEEKLY: VIOLIN	\$15/CLASS FOR BEGINNERS \$20/CLASS FOR INTER LEVELS \$25/CLASS FOR ADVANCED LEVELS	\$20/CLASS FOR BEGINNERS \$25/CLASS FOR INTER LEVELS \$30/CLASS FOR ADVANCED LEVELS

I do / do not give Shruthilayam and Bharatiya Cultural Center permission to use photos of me and/or my child in printed materials or on their website.

Signature: _____ Date: _____

Registrations contact: 610-650-0571, email: shruthilayamschool@yahoo.com

BCC AND SHRUTHILAYAM ACADEMY POLICIES

1. Students are expected to come dressed in proper attire for the class.
2. Students are expected to follow instructions in class and ensure that he/she does not disturb the class decorum.
3. The fees shall be made no later than 5th of every month by the students. The checks shall be made out to Bharatiya Cultural Center. The fees can only be given in hand to the teachers of Shruthilayam Academy.
4. Students enrolled shall make full payments every month whether or not they are able to attend class. Arranging for make up class shall be the responsibility of the student until and unless the class has been canceled by the teacher due to unavoidable reasons.
5. BCC or Shruthilayam Academy shall not be responsible for any student items lost or broken in the class.
6. Shruthilayam Academy shall have the last 2 weeks of DEC as holiday time unless specified otherwise by the school in advance. The fees will be apportioned accordingly for this month alone.
7. Any student unable to attend a particular class need to inform the teacher prior hand itself.
8. Frequent absenteeism from class shall lead to the student's removal from the class. The student in such a case would need to re-register for another class if he/she wishes to continue with classes.
9. Students shall do their homework's before coming to the class. Not doing homework shall lead to loss of time for the student in the class. Students coming in late shall not get extra time to practice.
10. Classes will be held through out the calendar year except for the holidays specified by Shruthilayam Academy.
11. The months of June, July and August shall be considered flexible months.
12. Enrollments are open through out the year. Accordingly fees can be prorated during the first month of their joining the class.
13. Late fees @ \$25/month extra would be assessed for all fees being paid after the 5th of every month. Any checks returned due to insufficient funds shall also be assessed with a penalty charge.
14. There would be an Annual registration fee of \$25/student when they enroll for the Classes and at the beginning of each year.
15. Annually a Parent Feedback session will be provided for continuous improvement of the program.
16. Twice a year there will be exams / viva voce for evaluation of students. Certificates will be issued.
17. BCC and Shruthilayam Academy reserves the right to change its policies at any time. The change shall be communicated to all students via email.