

College Preparation Workshops

College Preparation Workshop -2008 and Beyond

Idea Document for Comment

**Contact: Ravi N. Bala,
640 Chatham Lane, Blue Bell, PA 19422
rbala1098@aol.com
Ph: 610-220-7434, Fax: 215-646-0726
2/16/2008**

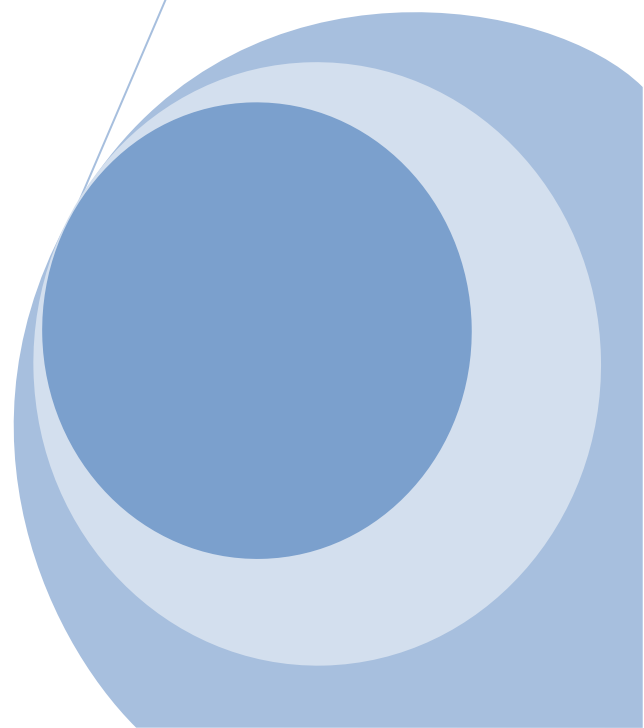
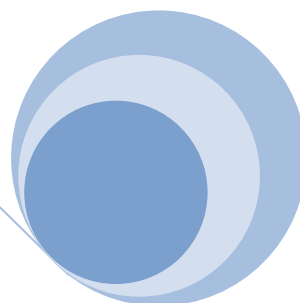
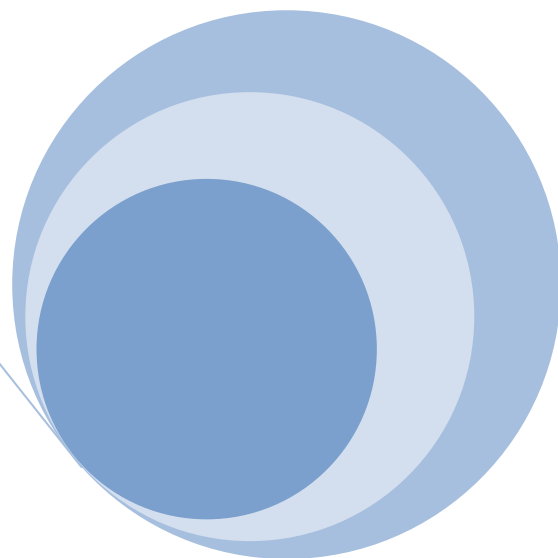


TABLE OF CONTENTS

<u>1.0</u>	<u>INTRODUCTION</u>	<u>4</u>
1.1	ACTIVITIES.....	4
<u>2.0</u>	<u>ABOUT COLLEGEPREP (CP)</u>	<u>5</u>
<u>3.0</u>	<u>IMPLEMENTATION PLAN.....</u>	<u>6</u>
3.1	ENROLLMENT AND ATTENDANCE.....	6
3.2	REQUIRED MEETINGS	6
3.3	OTHER MEETINGS	7
<u>4.0</u>	<u>GOALS AND STRUCTURE</u>	<u>7</u>
<u>5.0</u>	<u>DETAILED SCHEDULE</u>	<u>9</u>

Statement of Scope

This is a concept document that outlines ideas for the BCC Youth Club College Preparation Workshops conducted at the Bhartiya Temple in Montgomeryville, PA.

Notice

This is a living document and we expect to modify and update it annually to reflect lessons learned from the interactions with students and parents.

Document Release History

VER	Date	Prepared By	Approval	Release Notes/Change Description
1.0	3/1/2008	Ravi Bala		Initial Submission to mentor group

1.0 Introduction

The BCC Youth Group College Preparation Workshops are designed to help youth in our community with the college application process, college and career planning and help with financial aid information for parents.

1.1 Activities

Year	Activity
2008	Help with filling out the college applications. How to prepare for the process.
2008	Help with college essays - Select topics, design approach, essay reviews.
Future	SAT / ACT preparation help
Future	Career Planning - Executive Chats
Future	Financial aid overview for parents.

2.0 About CollegePrep (CP)

CollegePrep's mission is to provide much needed services to the Indo-American youth community in the areas of college applications preparation, college selection process, SAT preparation, financial aid application and planning.

CollegePrep will also sponsor seminars for parents on topics such as:

1. When to start the college preparation process.
2. How to best help your child.
3. College financial planning.

CollegePrep will also sponsor roundtables with students and parents who have gone through this process as a way to effectively interchange information.

3.0 Implementation Plan

College prep is a self-help group. Students are expected to contribute through research and active participation.

The coordinators of this group will establish a calendar at the beginning of the year. In order to effectively function as a self-help group, the group needs to adhere to certain operating procedures:

3.1 Enrollment and Attendance

ENROLLMENT

This group needs to operate in a manner similar to the Balvihar and that we need to have specific enrollment periods. We suggest that enrollment periods be restricted to September and January.

ATTENDANCE

In 2008 - 2009, CollegePrep will have meetings every month from September through May. Students are required to attend all required meetings unless they have specifically sent an e-mail to the coordinator one day prior to the meeting. The student is responsible for finding out about the assignment from the missed session via the college prep website.

Each September and January there will be two meetings open to parents. Parents are welcome at all meetings but can only participate in the open meetings. All other meetings are workshops and will require students to work actively on their college application elements.

Students with more than three absences in a year or two consecutive absences from their required meetings will be considered inactive for the rest of the year.

3.2 Required Meetings

CollegePrep required meetings for students varied according to their high school class:

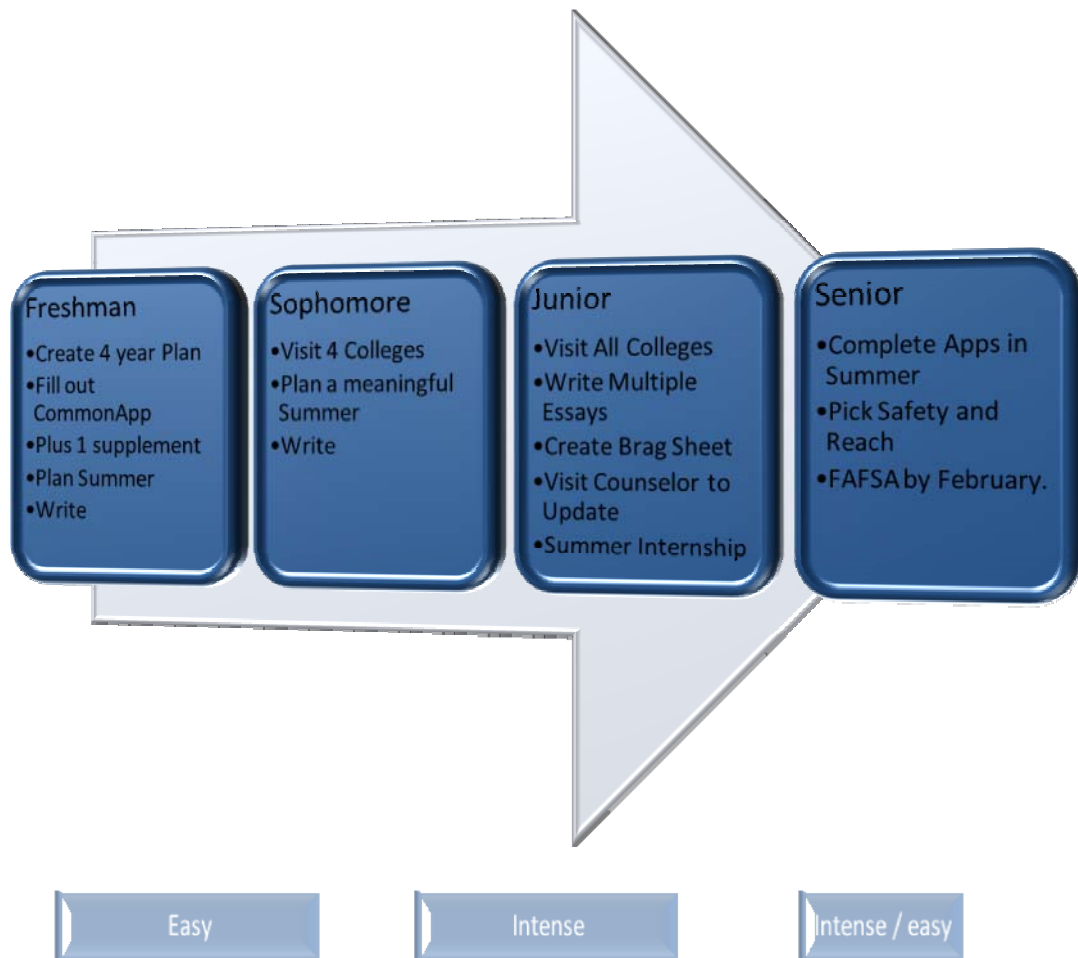
- Freshman: High school freshman are required to attend meetings in September, February and May.
- Sophomores: High school sophomores are required to attend meetings at least every other month in September, November, January, March and May.
- Juniors: High school juniors are required to attend meetings every month.
- Seniors: High school seniors are required to attend meetings in September, November and January.

3.3 Other Meetings

Periodically during the course of this academic year we will sponsor career days where we will invite professionals from our community to share details regarding their jobs, their career paths and their academic training. These meetings will be opened to all. Students are highly encouraged to attend.

4.0 Goals and Structure

4.1 Goals by Class



In general, the coordinators will assist each student and meeting the goals outlined in the diagram above. The specific activities and the tasks will change as we learn from our experience with the students.

4.2 Structure of the Meetings

The meetings will be structured as follows:

- Attendance
- Goals for today by class
- Review of progress for each student.
- Activity for the day
- Goals for next meeting
- Special presentation.

As the number of students in the group grows we will need to create a structure of one mentor for every five students. This will allow the many groups to review each other's work and ensure that each student is making appropriate progress.

5.0 Detailed Schedule

This section will be completed over the next two months. It will contain details of activities planned for each month in the 2008 - 09 academic year.